



Meeting of the Corporate Governance Expert Group

To be held on: Tuesday 25 February 2014 at 4.00pm
 Venue: Wedlake Bell LLP, 52 Bedford Row, London, WC1R 4LR
 (with Sarah Wilson, Manifest, in attendance)

AGENDA

- 1. Welcome to Sarah Wilson, Manifest, to talk about sustainability reporting.**
- 2. Apologies**
- 3. Minutes of the last meeting (14 January 2014)**
- 4. Current Issues**
 - a) Corporate Governance Reporting Review (Colin Jones)
 - Discussion of draft report
 - b) Progress on revision of the Audit Committee Guide for Smaller Quoted Companies (working group being led by Colin Jones)
 - c) Work Streams and involvement of the group in these
 - Proxy advisors
- 5. Consultations**

	Consultation	Action	Lead
a)	FRC Draft Plan & Budget 2014/5 (Response Date: 28 February 2014) http://www.frc.org.uk/News-and-Events/FRC-Press/Press/2013/December/FRC-publishes-draft-plan-budget-for-2014-15.aspx	Comments sought on corporate governance aspects.	Financial Reporting Expert Group submitting comments. This response will be joint between this group and the Financial Reporting Expert Group.
b)	AIM Notice 38: AIM Rules for Companies and AIM Rules for NOMADs http://www.londonstockexchange.com/companies-and-advisors/aim/advisers/aim-notices/aimnotice38.pdf http://www.londonstockexchange.com/companies-and-advisors/aim/advisers/aim-notices/aimrulesforcompaniesaim38.pdf http://www.londonstockexchange.com/companies	MG and KJ will compile comments from the Expert Groups until 21 February; the response is due in by 3 March.	This response will be joint between this group, the Share Schemes Expert Group, the Corporate Finance Advisors Expert Group and the Legal Expert Group.

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6. Communications and Future Meetings

	Document	Action/comments by CGEG
a)	Guest invitations to future meetings	
b)	Policy Update (February 2014)	For information only – quarterly update on expert group work which is circulated to the QCA Board.

7. AOB

8. Information for noting

Consultation Update – Responses submitted:

- FRC – Consultation Paper: Risk Management, Internal Control and the Going Concern Basis of Accounting (Response Date: 24 January 2014)
- FCA – CP13/15 - Enhancing the effectiveness of the Listing Regime: feedback to CP12/25 and further consultation on related issues (Response Date: 5 February 2014)

Date for next meeting:

Tuesday, 8 April 2014 (4pm) (Venue: Wedlake Bell LLP, 52 Bedford Row, London WC1R 4LR) (with Sarah Wilson, Manifest, as guest)